



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
REGIONAL CENTRE, ALIGARH
REVISED SEMINAR SCHEDULE (JULY-2022 BATCH)

Format for counseling schedule to be prepared by LSC Coordinator/PIC

Learner Support Centre: Aligarh Muslim University (2713)

VENUE: DEPARTMENT OF LIBRARY & INFORMATION SCIENCE, A.M.U., ALIGARH

S.No.	Day/Date	Time	Program	Course	Academic Counselor	
					Name	Code
1.	24.08.2023 Thursday	09.00 A.M-01.000 P.M.	MLIS	MLI 101:	PROF. MASOOM RAZA	471311452
		02:00p.m.-6;00 P.M.	MLIS	MLI 102:	PROF NAUSHAD ALI P.M.	ACUPA9387L/001
2.	26.08.2023 Saturday	09.00 A.M-01.000 P.M.	MLIS	MLIE 101:	DR MUZAMIL MUSHTAQ	CDRPM7010A/001
		02:00p.m.-6;00 P.M.	MLIS	MLIE 102:	PROF. SUDHARMA HARIDARSAN	471311451
3.	28.08.2023 Monday	09.00 A.M-01.000 P.M.	MLIS	MLIE 103:	DR MUZAMIL MUSHTAQ	CDRPM7010A/001
		02:00p.m.-6;00 P.M.	MLIS	MLIE 104:	PROF. NISHAT FATIMA	471311450
4.	29.08.2023 Tuesday	09.00 A.M-01.000 P.M.	MLIS	MLIE 105:	DR. MOHAMMAD NAZIM	471311478
		02:00p.m.-6;00 P.M.	MLIS	MLIE 106:	DR. SABA NASREEN BANO	471311454

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(PROF. AASIM ZAFAR)
COORDINATOR

Topics for Seminar

MLI-101: Information, Communication and Society

1. Information Generation Process
2. Role of Information Scientists in Knowledge Utilisation
3. Components of National Information Policy
4. Information Society and Knowledge Society
5. Knowledge Management

MLI-102: Management of Library and Information Centres

1. Role of Management Information System (MIS) in Planning and Controlling
2. Human Resource Management in Libraries
3. Total Quality Management (TQM)
4. Implication of e-marketing
5. Information as a Marketable Commodity

MLIE-101: Preservation and Conservation of Library Materials

1. Preservation and Conservation of Palm Leaf Manuscripts
2. Preservation and Conservation of Non-book Materials
3. Control Measures for Protection of Library Materials from Biological Pests
4. Binding for Different Type of Library Materials
5. Disaster Management for Libraries

MLIE-102: Research Methodology

1. Objectives and Methods of Basic and Applied Research
2. Identification of a Research Problem
3. Survey Analysis and Content Analysis as Methods of Research
4. Steps involved in the Analysis of Data for the Preparation of a Research Report
5. Preparing a Research Proposal

MLIE-103: Academic Library System

1. Role of Academics in Promoting Library Use
2. The Success of an Academic Library Depends Much on its Personnel
3. Resources and Services of INFLIBNET
4. Role of UGC in Automation of Library and Information Center
5. E-consortia Approach to Academic Libraries

MLIE-104: Technical Writing

1. Reader-writer Relationship.
2. Aberrations in Technical Writing.
3. Tools for Technical Writing.
4. Preparation of Technical Reports

MLIE-106: Public Library System and Services

1. Public Libraries Serve as an Instrument of Social Change
2. Development of Public Libraries Needs an Appropriate Policy at State and National Level
3. Accessibility Plays an Important Role in Providing Library Services
4. Resource Sharing and Networking among Public Libraries Improve Quality of Library and Information Service
5. Accessibility Plays an Important Role in Providing Library Services